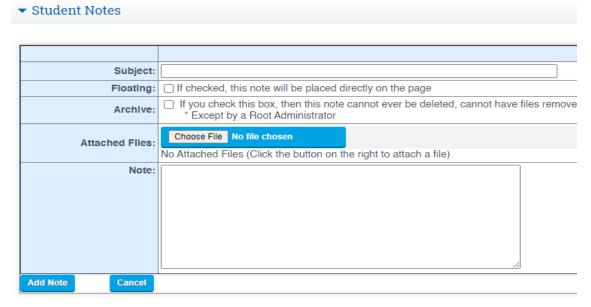# Global Notes

Using the Global Notes feature at the bottom of a student's dashboard in School Pathways allows you to leave notes pertaining to the student's enrollment status, grade level, transfer status, and many other topics. They are especially useful for making other departments aware of unique aspects or issues pertaining to the student.

At the bottom of every student dashboard page is the ability to add a Global Note

You may choose to add the note to a list on the page as you see here:

Or the note may be placed directly on the page for maximum visibility! To do this, mark the Floating checkbox. This will create a floating textbox with the Global Note in it that can be moved around the dashboard.

Subject:	
Floating:	☑ If checked, this note will be placed directly on the page
Archive	☐ If you check this box, then this note cannot ever be deleted, cannot have files re * Except by a Root Administrator
Attached Files:	Choose File No file chosen No Attached Files (Click the button on the right to attach a file)
Note:	

Independent Study

Staff Association History ▶

Staff Member	Position Title
	Teacher
	File Migration: Has no RW file assoc

New Shipping Address 📌

20

Stu
Cla   ff Member

05/04/2017 10:41 am

Student Enrollment History ▼

Track	Start	Finish	Grd	Att	Program
A	07/03/2017	present	4	IS	Independent Study at Discovery of Learni
B	08/17/2016	06/09/2017	4	IS	Independent Study at TK - 5 Classes