

Dear [Enter Charter School Name Here] Family,

We have reached the midpoint of our semester. Attached, you will find your student's progress report, which reflects your student's grades at this point in the semester. These grades do not post to official high school transcripts; they are informational only.

All high school courses must be completed by the last day of the semester, we do not issue partial credits. It is very important that we work closely together on a plan for all courses to be completed by the last day of the semester.

If you have any questions regarding your student's progress report please let me know.

Sincerely,